



Balaji Institute of Technology & Science

Estd.: 2001

Laknepally, NARSAMPET, Warangal – 506331

Accredited By NAAC & ISO 9001:2015 Certified Institution

(Affiliated to JNTUH, Hyderabad and Approved by the AICTE, New Delhi)

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Date: 15-04-2019

Ref no: BITS/FB/C5/2019

CIRCULAR

This is to here by inform that the meeting regarding Feedback for all HODs is convened on 18-04-2019 at 11.30 AM in the Committee Hall. In view of that, all the members are requested to attend the meeting.

AGENDA OF THE MEETING

Discussion about the feedback taken from the stakeholders and to analyse the action to be taken.

PRINCIPAL

Principal

Balaji Institute of Technology & Science
Laknepally, Mid: Narsampet,
Dist. Warangal - 506 331

Copy to:

All the committee members.

S. No.	Name	Designation	Position
1	Dr.V.S.Hariharan	Principal	Chairman -
2	Dr. V. Vikram Reddy	Professor	Coordinator
3	Dr. M. Palanisamy	Professor	Member
4	Dr. V. Sudhakar Rao	Associate Professor	Member
5	Dr. P.Arul Kumar	Associate Professor	Member
6	Dr. N. Venu	Associate Professor	Member
7	Dr. K. Srinivas	Associate Professor	Member



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MINUTES OF MEETING:

Discussion about the Feedback was held on 18-04-2019 at 02.30 PM in the Committee Hall, Balaji Institute of Technology and Science, Narsampet, Warangal to discuss the following points.

The following members were present in the meeting.

S.No	Name	Designation	Position
1	Dr.V.S.Hariharan	Principal	Chairman -
2	Dr. V. Vikram Reddy	Professor	Coordinator
3	Dr. M. Palanisamy	Professor	Member
4	Dr. V. Sudhakar Rao	Associate Professor	Member
5	Dr. P.Arul Kumar	Associate Professor	Member
6	Dr. N. Venu	Associate Professor	Member
7	Dr. K. Srinivas	Associate Professor	Member

The meeting started with the welcome speech by Dr.V.S.Hariharan, Principal, BITS.

By taking the feedback from the students and their parents on faculty, Infrastructure principal discussed the following points.

FACULTY

1. Faculty with highest feedback based on students academic results during the year 2017-18 are

- Mr. E. Kalyan Kumar , Dept.of ME,
- Ms. E. Esha , Dept.of ME,
- Mrs. Asiya sultana, Dept.of ECE,
- Mr.A. Sanyasi Rao, Dept.of ECE,

- Mr.S.Mallikarjun Reddy, Dept.of EEE,
- Mr. S. Sridhar , Dept.of EEE,
- Mr.Fasi Ahmed Parvez , Dept.of CSE,
- Mrs. B. Sridevi, Dept.of CSE,
- Dr.M.Palanisamy , Dept.of CIVIL,
- Mr. P. Sudheer Kumar, Dept.of CIVIL.

2. Faculty with lowest feedback based on students academic results during the year 2017-18 are

- Ms. Syed Ruskar Begum, Dept.of ME,
- Mr. E. Omprakash , Dept.of ME,
- Ms. A. Mounika , Dept.of ECE,
- Mr. Md Chand Pasha , Dept.of ECE,
- Mr. A. Varun Kumar, Dept.of EEE,
- Mr. P. Kiran Kumar, Dept.of EEE,
- Mr. A. Rajashekar , Dept.of CSE,
- Mr.V. Suman, Dept.of CSE,
- Mr. G. Vijay, Dept.of CIVIL,
- Mr. G. Jaipal, Dept.of CIVIL.

3. A workshop was planned to organize by the ECE Department for III year students on “Digital Signal Processing”.

4. A Guest Lecture was planned by the CSE Department on “DBMS”.

ACTION TAKEN

1. Principal appreciated highest feedback faculty for their effective teaching methodology and suggested to maintain same standards.

2. Proper counselling was done to the lowest feedback faculty and conducted FDP programs to them to improve their teaching skills and suggested to take senior faculty advices.

3. A workshop was organized by the ECE Department for III year students on “Digital Signal Processing”.

4. A Guest Lecture was conducted by the CSE Department on “DBMS”.

STUDENTS

1. Faculty-student interaction may be enhanced. Smart class programmes may be made effective.

2. Students asked to provide Well Equipped laboratories with advanced instruments can be made available.

ACTIONS TAKEN

1. Principal decided to develop Learning Management System through interactive activities which enables the mutual interaction be made effective between faculty and student was encouraged. Smart Class rooms were made effective by use of ICT.
2. He discussed with committee members about the Research outcomes of the institution was with advanced instruments can be made by establishment of Research Laboratories with many sophisticated equipment were purchased to carry out active research.

PARENTS

1. Parents suggested conducting entrepreneurship development programmes.
2. They requested to improve communication skills / Professional ethics / Environmental Engineering, and Employability Skills in the students.

ACTION TAKEN

1. Conducted entrepreneurship development programmes got awareness in many students.
2. Principal discussed to conduct communication skills / Professional ethics / Environmental Engineering, and Employability Skills.

ALUMNI

1. Training government school students regarding communication skills and conducting Higher education Orientation Programmes & Career readiness programmes.
2. Opportunity for the alumni to interaction with current students about the social activities like Plastic reduction initiatives.

ACTION TAKEN

1. Principal suggested conducting Higher education Orientation Programmes & Career readiness programmes.
2. Principal asked HOD's to plan for social activities like Plastic reduction initiatives.

EMPLOYERS

1. Need to boost the morale of the student by facilitating them with training on soft skills.
2. Need to include skill development programs to bridge the gap between industry and academics.

ACTION TAKEN

1. More emphasis is given on soft skills by dedicating one day in a week for Soft skills training by in-house and external experts.
2. Skill Improvement Programs are planned and conducted on latest industry relevant areas.

The meeting concluded with a vote of thanks by Dr.V.S.Hariharan, Principal, BITS.



PRINCIPAL

Principal

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