



Balaji Institute of Technology & Science

Estd.: 2001

Laknepally, NARSAMPET, Warangal - 506331

(Affiliated to JNTUH, Hyderabad and Approved by the AICTE, New Delhi)

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Date: 10-04-2018

Ref no: BITS/FB/C4/2018

CIRCULAR

This is to here by inform all the HODs that the meeting regarding Feedback is scheduled on 16-04-2018 at 2.30 PM in the Committee Hall. All the members are requested to make it convenient to attend the meeting.

AGENDA OF THE MEETING

Discussion about the feedback taken from the stakeholders and to analyse the action to be taken.

PRINCIPAL

Principal

Balaji Institute of Technology & Science
Laknepally, Md: Narsampet,
Dist. Warangal - 506 331

Copy to:

All the committee members.

S. No.	Name	Designation	Position
1	Dr.V.S.Hariharan	Principal	Chairman
2	Dr. R. Murugan	Professor	Coordinator
3	Dr.M.Palanisamy	Professor	Member
4	Dr.V.Sudhakar Rao	Associate Professor	Member
5	Dr.S.Manikandan	Associate Professor	Member
6	Dr. N.Venu	Associate Professor	Member
7	Mr. Md.Fasi Ahmed Pravez	Assistant Professor	Member



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Date: 16-04-2018

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MINUTES OF MEETING:

Discussion about the Feedback was held on 16-04-2018 at 02.30 PM in the Committee Hall, Balaji Institute of Technology and Science, Narsampet, Warangal to discuss the following points.

The following members were present in the meeting.

S.No	Name	Designation	Position
1	Dr.V.S.Hariharan	Principal	Chairman - UN
2	Dr. R. Murugan	Professor	Coordinator
3	Dr.M.Palanisamy	Professor	Member M.Pal.
4	Dr.V.Sudhakar Rao	Associate Professor	Member V.S.R.
5	Dr.S.Manikandan	Associate Professor	Member S.M.
6	Dr. N.Venu	Associate Professor	Member N.V.
7	Mr. Md.Fasi Ahmed Pravez	Assistant Professor	Member M.F.A.P.

The meeting started with the welcome speech by Dr.V.S.Hariharan, Principal, BITS.

By taking the feedback from the students and their parents on faculty, Infrastructure principal discussed the following points.

FACULTY

1. Faculty with highest feedback based on students academic results during the year 2016-17 are

- Mr.E.Abhilash, Dept.of ME,
- Ms. K.Mounika, Dept.of ME,
- Mrs. Asiya Sulthana, Dept.of ECE,
- Mr. A. Sanyasi Rao, Dept.of ECE,
- Mr. M. Karthik Reddy, Dept.of EEE,
- Ms. R. Swathi, Dept.of EEE,
- Dr. A. Arun Kumar, Dept.of CSE,
- Mr. S. Santhosh Kumar, Dept.of CSE.
- Mr.Nandeesh M, Dept. of CIVIL,
- Ms.Rashmi BR, Dept. of CIVIL.

2. Faculty with lowest feedback based on students academic results during the year 2016-17 are

- Mr. Ch. Srikanth, Dept.of ME,
- Mr. S.Shiva Ganesh, Dept.of ME,
- Ms. Md.Nilofar Azmi, Dept. of ECE,
- Ms. M.Mounika, Dept.of ECE,
- Ms. Rama Harini, Dept.of EEE,
- Mr. M. V.Rambabu, Dept.of EEE,
- Mrs. T.Srilatha, Dept.of CSE,
- Mr. J. Chaitanya, Dept.of CSE,
- Mr. Kiran HP, Dept.of CIVIL,
- Ms. Meghashree TN, Dept. of CIVIL.

3. A workshop was planned by the Civil Department on “Basics of Surveying”.

4. A workshop was planned by the Mechanical Department on “Analysis and Design of connecting rod by using ANSYS software”.

ACTION TAKEN

1. Principal appreciated highest feedback faculty for their effective teaching methodology and suggested to maintain same standards.

2. Proper counselling was done to the lowest feedback faculty and conducted FDP programs to them to improve their teaching skills and suggested to take senior faculty advices.

3. A workshop was conducted by the Civil Department on “Basics of Surveying”.

4. A workshop was conducted by the Mechanical Department on “Analysis and Design of connecting rod by using ANSYS software”.

STUDENTS

1. Students asked to provide internet facilities in the campus like open wifi to learn most effectively.
2. Students asked to provide transportation for the industrial visits to gain the practical knowledge by visiting the industries and knowing processes practically.

ACTIONS TAKEN

1. Principal decided to develop internet facilities so as to incur the knowledge through the internet facilities.
2. He discussed with committee members about the industrial visit program and about transportation facilities.

PARENTS

1. Parents suggested enhancing the placements opportunities.
2. They requested to improve organising skills of the students.

ACTION TAKEN

1. Conducted placement drives and top industries visited the college and got placed many students.
2. Principal discussed to conduct Annual day, Cultural day, Mega job fair.

ALUMNI

1. Practical sessions need to be encouraged in order to connect well with course material.
2. Opportunity for the alumni to interaction with current students for sharing their work experiences in real world.

ACTION TAKEN

1. Principal suggested to conduct project based assignments.
2. Principal asked HOD's to plan for the Alumni meet.

EMPLOYERS

1. The students need to have a practical exposure on some of the key areas of their respective streams
2. Need to boost the morale of the student by facilitating them with training on soft skills.

ACTION TAKEN

1. Students were sending to Field trips and Industrial Visits to have the required practical exposure and encouraged to attend for internships in reputed industries.
2. More emphasis is given on soft skills by dedicating one day in a week for Soft skills training by in-house and external experts.

The meeting concluded with a vote of thanks by Dr.V.S.Hariharan, Principal, BITS.



PRINCIPAL
Principal

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