

Estd.: 2001



Balaji Institute of Technology & Science

Laknepally, NARSAMPET, Warangal - 506331

(Affiliated to JNTUH, Hyderabad and Approved by the AICTE, New Delhi)

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Date: 13-04-2016

Ref no: BITS/FB/C2/2016

CIRCULAR

This is to here by inform all the HODs that the meeting regarding Feedback is scheduled on 18-04-2016 at 11.00 AM in the Committee Hall. All the members are requested to make it convenient to attend the meeting.

AGENDA OF THE MEETING

Discussion about the feedback taken from the stakeholders and to analyse the action to be taken.

PRINCIPAL

Principal

Balaji Institute of Technology & Science
Laknepally, Mdl: Narsampet,
Dist. Warangal - 506 331

Copy to:

All the committee members.

S. No.	Name	Designation	Position
1	Dr. V.S.Hariharan	Principal	Chairman -
2	Dr. V. Sudhakar Rao	Associate Professor	Coordinator
3	Mr. M.Venkat Reddy	Associate Professor	Member
4	Dr.R. Murugan	Professor	Member
5	Dr. S. Manikandan	Associate Professor	Member
6	Dr.Nitnaware Vilas.N	Professor	Member
7	Mrs. B. Sridevi	Assistant Professor	Member

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MINUTES OF MEETING:

Discussion about the Feedback was held on 18-04-2016 at 11.00 AM in the Committee Hall, Balaji Institute of Technology and Science, Narsampet, Warangal to discuss the following points.

The following members were present in the meeting.

S. No.	Name	Designation	Position
1	Dr.V.S.Hariharan	Principal	Chairman
2	Dr. V. Sudhakar Rao	Associate Professor	Coordinator
3	Mr. M.Venkat Reddy	Associate Professor	Member
4	Dr.R. Murugan	Professor	Member
5	Dr. S. Manikandan	Associate Professor	Member
6	Dr.Nitnaware Vilas.N	Professor	Member
7	Mrs. B. Sridevi	Assistant Professor	Member

The meeting started with the welcome speech by Dr.V.S.Hariharan, Principal, BITS.

After taking the feedback from different stakeholders, the following are the observations are noted and principal discussed the following points

FACULTY

1. Faculty with highest feedback based on students academic results during the year 2014-15 are

- Mr. K. Anil, Dept.of ME,
- Mr. K.Ramesh, Dept.of ME,

- Ms. E.Padmaja, Dept.of ECE,
- Dr. Nitnaware Vilas, Dept.of ECE,
- Ms. S. Navya, Dept.of EEE,
- Mr. M.Sridhar, Dept of EEE,
- Ms. Md.Razyia Begum, Dept.of CSE,
- Mr. S. Suresh, Dept.of CSE,
- Mr. P.Sudheer, Dept. of CIVIL,
- Ms. S. Haripriya, Dept. of CIVIL.'

2. Faculty with lowest feedback based on students academic results during the year 2014-15 are

- Ms. P.Swetha, Dept.of ME,
- Mr. G.Prashanth, Dept.of ME,
- Mr. K.Radhakrishna, Dept. of ECE,
- Mr. V.Karthik Kumar, Dept.of ECE,
- Mr. O.Mohan, Dept.of EEE,
- Mr. V.Kranthi Kumar, Dept.of EEE,
- Mr. P.Ravi, Dept.of CSE,
- Ms. K.Geethanjali, Dept.of CSE.
- Mr. P.Venkateshwarlu, Dept. of CIVIL,
- Mr. G. Vijay, Dept. of CIVIL.

3. A guest lecture was planned by CIVIL department for II year students on Building design by using Catia & Ansys.

4. A 2 day workshop was planned by CIVIL department for III year students on Bridge design by using Autocad & staadPro.

ACTION TAKEN

1. Principal appreciated highest feedback faculty for their dedicated hard work towards students in getting successive results.
2. Proper counselling was done to the lowest feedback faculty and conducted FDP programs to them to improve their teaching methodology.
3. A guest lecture was conducted by CIVIL department for II year students on Building design by using Catia & Ansys.
4. A 2 day workshop was organised by CIVIL department for III year students on Bridge design by using Autocad & staadPro.

STUDENTS

1. Students asked to develop Seminar Halls with modern facilities to conduct departmental meetings and campus recruitments etc.
2. Students asked to facilitate various hostel services that makes students safe & comfortable living in campus.

ACTIONS TAKEN

1. Principal decided to develop Seminar halls which are utilized for conducting seminars, workshops, guest lectures and various other intellectual activities.
2. He discussed with committee members about the Hostel rooms which are to be well furnished and to provide hygiene food with clean surroundings.

PARENTS

1. Parents asked to provide special bus for girls.
2. They requested to provide instalments for the payment of the college fees.

ACTION TAKEN

1. For comfort and safe journey principal decided to provide separate bus for the girls.
2. Principal convened that he would discuss about the fee with higher authorities and take the fruitful decision.

ALUMNI

1. Slow learners require extra time for studies.
2. Need exposure to the core industries.

ACTION TAKEN

1. Principal insisted all the HOD's to conduct remedial classes for slow learners.
2. Principal planned to conduct industrial visits.

EMPLOYERS

1. Need to boost the morale of the student by facilitating them with training on soft skills.
2. The students need to have a practical exposure on some of the key areas of their respective streams.

ACTION TAKEN

1. More emphasis is given on soft skills by dedicating one day in a week for Soft skills training by in-house and external experts.
2. Students were send to Field trips and Industrial Visits to have the required practical exposure and encouraged to attend for internships in reputed industries.

The meeting concluded with a vote of thanks by Dr.V.S.Hariharan, Principal, BITS.



PRINCIPAL

Principal

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