



Balaji Institute of Technology & Science

Estd.: 2001

Laknepally, NARSAMPET, Warangal - 506331

(Affiliated to JNTUH, Hyderabad and Approved by the AICTE, New Delhi)

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Minutes of meeting of IQAC

Academic Year of 2017-18

Date: 12.07.2017

1) Welcome of IQAC Members :

All members were welcomed by the, coordinator, floral welcome to the chairperson.

2) Confirmation of minutes of the IQAC Meeting :-

✓ Functional Responsibilities of IQAC, and Guidelines for DQAC's, Role of Members in ensuring quality activities, there were no actionable points. After going through the minutes of the first meeting it was confirmed by the members.

3) Discussion of Departmental Quality Assurance Cell (DQAC) 2016-17 Annual Report:

Based on IQAC Action Plan (2016-17), The Coordinator IQAC briefed the summary of DQAC's Report about various quality assurance initiatives implemented by the DQAC's in their respective departments in session 2016-17.

✓ The innovative practices implemented by engineering departments as well as Science departments.

Students Performance at UG, PG was reviewed along with campus placement analysis.

The faculty contribution in the form of participation in conferences, faculty development programme, research publication, book publications, R&D activities were discussed.

Chairperson **Dr. V. S. Hariharan** suggested to focus effort for quality publications as well as research work.

Library support system and computational facility enhanced was presented.

Various career guidance activities like CRT, mock interviews, Industry Academia Conclave along with major extension activities and social responsibilities were presented before august members.

The committee expressed satisfaction over it.

The outcome of IQAC Action Plan (2016-17) were presented **Co-ordinator S. Suresh** wherein Quality Assurance Initiatives, Students and Faculty Development, Innovative Methods & Best Practices, Infrastructure & Resource Development, R&D activities and Eco friendly campus initiatives were focused.

IQAC decided to make the innovative methods and best practices adopted by the institute/departments available on college/department website.

Co-ordinator S. Suresh expressed need to bring to the notice of stake holders, industry, alumni etc. available innovative practices, success stories, research activities through research portal. He also suggested that the Digital Marketing person may be appointed who would ensure to generate interest of people through website.

It was informed that IT final year students were deputed for internship in seven industries in 2017-18.

As regard Eco friendly campus initiatives, it was briefed that the campus has solar electricity generation units at its roof. **Chairperson Dr. V. S. Hariharan**, IQAC told that in coming year the institute will undertake rain water harvesting project.

After detailed discussion, the report was approved by the committee.

4) **Discussion on recommendations of NAAC Peer Team :-**

The observations of NAAC peer team were discussed included thoroughly for activities to be as per the NAAC peer team in Proposed Annual Action Plan 2017-18 recommendations.

It was decided to give focused targets to each DQAC in the Proposed IQAC Action Plan 2017-18 for enhancement of research activities, patents & copyrights.

It was informed that the institute is in process to modify its vision and mission statement commensurate with changing world.

For getting more consultancies from industry, it was suggested by coordinator that the institute should showcase its strength, available skill sets and excellence through digital media so that industries could approach for testing and consultancy purposes.

5) **Finalization of Proposed Annual Action Plan 2017-18 for Institute and Department /**

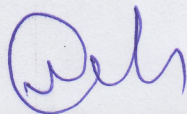
IQAC :-

The coordinator IQAC presented the Annual Action Plan for 2017-18 on the parameters of Quality Assessment and Accreditation, faculty development, student Development, R&D activities, interaction with stakeholders, extension activities, d initiative for eco-friendly campus.

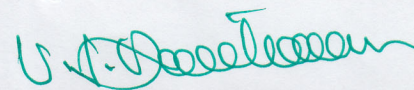
The committee approved the **Proposed Annual Action Plan 2017-18 to be rigorously implemented by all the DQAC's & IQAC. Members suggested the need of periodic review.**

6) **Any other matter with the permission of Chair :-**

Since there was no other point for discussion, the meeting concluded with a vote of thanks to the Chair.



IQAC- Coordinator



CHAIR PERSON

Principal

**Balaji Institute of Technology & Science
Laknepally (V), Narsampet (M)
Warangal (Dt) - 506 331 (T.S)**



MEMBERS ATTENDED ON 12.07.2017

S. NO.	MEMBER DESIGNATION	NAME OF THE FACULTY	DEPT.	DESIGNATION	SIGNATURE
1	CHAIRPERSON	Dr.V.S.Hariharan		Principal	
2	Coordinator	Mr.S.Suresh	Admin	Administrative officer	
3	MEMBER	Mrs.Asiya Sulthana	ECE	HOD	
4	MEMBER	Dr. N.Venu	ECE	Professor	
5	MEMBER	Dr.S.Manikandan	EEE	Professor	
6	MEMBER	Mr.S.Mallikarjun Reddy	EEE	HOD	
7	MEMBER	Dr.G. Naresh	MBA	HOD	
8	MEMBER	Dr.R. Murugan	MECH	HOD	
9	MEMBER	Mr.S. Phaneendra	MECH	Asst. Professor	
10	MEMBER	Dr. A. Arun kumar	CSE	Professor	
11	MEMBER	Mr.Fasi Ahmed Parvez	CSE	HOD	
12	MEMBER	Dr. V. Sudhakar Rao	H&S	HOD	
13	MEMBER	Mr.P. Sudheer kumar	CIVIL	Asst. Professor	
14	MEMBER	Mr. R. Ramesh	MBA	Asst. Professor	

IQAC- Coordinator

CHAIR PERSON
Principal
Balaji Institute of Technology & Science
Laknepally (V), Narsampet (M)
Warangal (Dt) - 506331 (T.S)