



Balaji Institute of Technology & Science

Estd: 2001

Laknepally, NARSAMPET, Warangal - 506331

Accredited By NAAC & ISO 9001:2015 Certified Institution

(Affiliated to JNTUH, Hyderabad and Approved by the AICTE, New Delhi)

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Date: 07.03.2019

GRIEVANCE CELL

ANNUAL REPORT (2018-19)

The Grievance Cell have received the following complaints from the students.

S.No.	Grievance	Year & Department	Date Reported
1	Shortage of Fee counters	IV-MECH	10.02.2018
2	JNTUH Server problem during results	II- ECE	02.02.2019

In the connection to the above stated complaints Grievance Cell has conducted meetings and the following measures were taken to solve the issues.

- The Cell have discussed and informed the Manager regarding shortage of Fee counters and solved by providing extra fee counters.
- The Cell have discussed about JNTUH Server problem during results and decided to provide results through our college website.

The Grievance cell express its sincere gratitude to the management for its continuous support in addressing the various problems brought to its notice.


Coordinator


Grievance cell (In charge)


Principal

For Principal
Balaji Institute of Technology & Science
Laknepally, Adl. Hamdard
Dist: Warangal - 506331



Balaji Institute of Technology & Science

Laknepally, NARSAMPET, Warangal - 506331

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Send: 2001

Date: 06-02-2019

CIRCULAR

All the faculty members of Grievance cell committee are requested to gather at committee room regarding the JNTUH server problem.

Faculty members

1. Ms.M.Mounika(ECE) *Mounika*
2. Mr.Karthik Reddy(EEE) *Karthik*
3. Mrs.A.Leela sravanthi(CSE) *Leela*
4. Mr.T.S.R Babu(Mech) *T.S.R Babu*
5. Mr.D.Vinay Kumar(Civil) *Vinay*
6. Mrs.P.Sagarika(MBA) *Sagarika*

Mounika
COORDINATOR

Sagarika
CHAIRMAN(GRIEVANCE CELL)

Copy to: 1)All HOD's 2)AO 3)Manager 4)Examination Branch/Library 5)Office

Principal
Principal
Balaji Institute of Technology & Science
Laknepally, NARSAMPET,
Dist. Warangal - 506331



Balaji Institute of Technology & Science

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Date: 10-11-2018

CIRCULAR

All the faculty members of Grievance cell committee are requested to gather at committee room regarding the Fee counters problem.

Faculty members

1. Ms.M.Mounika(ECE) *Mounika*
2. Mr.Karthik Reddy(EEE) *Karthik*
3. Mrs.A.Leela sravanthi(CSE) *Leela*
4. Mr.T.S.R Babu(Mech) *T.S.R*
5. Mr.D.Vinay Kumar(Civil) *Vinay*
6. Mrs.P.Sagarika(MBA) *Sagarika*

Mounika
COORDINATOR

Sagarika
CHAIRMAN(GRIEVANCE CELL)

Copy to: 1) All HOD's 2) AO 3) Manager 4) Examination Branch/Library 5) Office

U. D. Srinivasan

Principal

Balaji Institute of Technology & Science
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Dist. Warangal - 506 331



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Date: 06-03-2019

CIRCULAR

All the faculty members of Grievance Cell Committee are requested to gather at committee room regarding Prevention of Sexual Harrasment.

Faculty Members

1. Ms.MMounika(ECE) *Mounika*
2. Mr. M. Karthik Reddy(EEE) *Karthik*
3. Mr. Vinay kumar (CIVIL) *Vinay*
4. Mrs. A. Leela Sravanthi(CSE) *Leela*
5. Mr. Raju (H&S) *Raju*
6. Mr. T. S. R. Babu(MECH) *T.S.R. Babu*

Mounika
COORDINATOR

[Signature]
CHAIRMAN (GRIEVANCE CELL)

Copy to:

- 1) All HODs' 2) AO 3) Manager 4) Examination Branch/Library 5) Office

[Signature]
Principal
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Date: 13.03.2018

GRIEVANCE CELL

ANNUAL REPORT (2017-18)

The Grievance Cell have received the following complaints from the students.

S.No.	Grievance	Year & Department	Date Reported
1	Window damage	III-ECE	20.10.2017
2	Old Glass board	II- CIVIL	26.12.2017

In the connection to the above stated complaints Grievance Cell has conducted meetings and the following measures were taken to solve the issues.

- The Cell have discussed and informed the Manager regarding window damage in the class room and solved by replacing the glass pane with the cooperation of Manager.
- The information on broken Old glass board has been given to the manager and replaced with the new board.

The Grievance cell express its sincere gratitude to the management for its continuous support in addressing the various problems brought to its notice.


Coordinator


Grievance cell (In charge)


Principal

Agreed
Balaji Institute of Technology & Science
Laknepally, NARSAMPET, Warangal - 506331
Dist. Warangal, Tel. 506 331



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Date: 26-12-2017

CIRCULAR

All the faculty members of Grievance cell committee are requested to gather at committee room regarding the Board problem.

Faculty members

1. Ms.M.Mounika(ECE) *Mounika*
2. Mr.Karthik Reddy(EEE) *Karthik*
3. Mrs.A.Leela sravanthi(CSE) *Leela*
4. Mr.S.Phaneendra(Mech) *Phaneendra*
5. Mr.D.Vinay Kumar(Civil) *Vinay*
6. Mrs.P.Sagarika(MBA) *Sagarika*

Mounika
COORDINATOR

[Signature]
CHAIRMAN(GRIEVANCE CELL)

Copy to: 1) All HOD's 2) AO 3) Manager 4) Examination Branch/Library 5) Office

[Signature]
Principal
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Date: 20-10-2017

CIRCULAR

All the faculty members of Grievance cell committee are requested to gather at committee room regarding the damaged window problem.

Faculty members

1. Ms.M.Mounika(ECE) - *Mounika*
2. Mr.Karthik Reddy(EEE) - *Karthik*
3. Mrs.A.Leela sravanthi(CSE) - *Leela*
4. Mr.S.Phaneendra(Mech) - *S.P.D*
5. Mr.D.Vinay Kumar(Civil) - *Vinay*
6. Mrs.P.Sagarika(MBA) - *Sagarika*

Mounika
COORDINATOR

Prasad
CHAIRMAN(GRIEVANCE CELL)

Copy to: 1) All HOD's 2) AO 3) Manager 4) Examination Branch/Library 5) Office

V. S. Sankaranarayanan
Principal
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Date: 12-03-2018

CIRCULAR

All the faculty members of Grievance Cell Committee are requested to gather at committee room regarding Prevention of Sexual Harrasment.

Faculty Members

1. Ms.M.Mounika(ECE) - *Mounika*
2. Mr. M. Karthik Reddy(EEE) - *Karthik*
3. Mr. Vinay kumar (CIVIL) - *Vinay*
4. Mrs. A. Leela Sravanthi(CSE) - *Leela*
5. Mr. Raju (H&S) - *Raju*
6. Mr. T. S. R. Babu(MECH) - *T.S.R. Babu*

Mounika
COORDINATOR

(Signature)
CHAIRMAN (GRIEVANCE CELL)

Copy to:

- 1) All HODs'
- 2) AO
- 3) Manager
- 4) Examination Branch/Library
- 5) Office

(Signature)
Principal
Balaji Institute of Technology & Science
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Minutes of Meeting

Sub: **Technical Quiz, Painting & Mehendi Art**


30th oct 2018

- It is decided to organize Technical quiz, Painting & Mehendi Art competitions through minority cell.
- All the Technical Quiz participants should gather at ECE seminar hall at 10:00 am without fail.
- All the Painting participants should gather at CSE seminar hall at 12:00 am
- All the Rangoli participants should gather at in front of civil block by 3:00 pm and should bring required materials with them.
- It is decided to act on as a judge for Technical quiz Mr. A.Sanyasi Rao, Asst. Prof. ECE dept.
- Judges for Painting and Mehendi are D. Pavanakumari , A. Karuna Sri (H & S) and Syed Asiya (CSE), Md. Rubeena (ECE)
- Selection of winners will be dept. wise from all the three events.
- Participants should enroll their names to the dept student coordinators.
- The student coordinators should report to the faculty coordinators with the list of registration
- All the Departmental Event Coordinators should make sure that everyone should participate in this event and make the event successful.
- From the each department two faculty members will be allocated for the disciplinary committee.
- It is decided to invite Dr. A.Rajendra Prasad Reddy the chairman of Balaji group of Institutions to this event as Chief Guest.
- All the staff and student coordinators should cooperate and communicate each other to make this event a grand success.

The following were present in Meeting


Dr. V.S. Hariharan, Principal BITS


Mr.Sk.Manjur Ilahi, H&S Dept (Co-ordinator)

Syeda Asiya - , CSE Dept

MD.SAMDANI Sady, EEE Dept

Ajay Sultana H, ECE Dept

Rubeena - , ECE Dept

MD. Yalub Ali - , CIVIL Dept

Copy to: Principal, AO, HODs



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CIRCULAR

Date: 1.11.2018

All the MINORITY B.Tech, M.TECH & MBA students are hereby informed that MINORITY Cell is going to conduct Technical quiz, Painting and Mehendi Art events on 03-11-2018.

Event	Venue & Time
1) Technical quiz	at ECE Seminar Hall 10:00 to 11:00 am
2) Painting	at CSE Seminar hall 12: 00 to 1:00 pm
3) Mehendi Art	at English lab 3: 00 to 4:00 pm

Interested students are requested to register their names with concerned department In charges of MINORITY cell.

Manjuri Ilahi
CO-ORDINATOR
(Mr. Sk. Manjur Ilahi)

[Signature]
PRINCIPAL
(Dr.V.S. Hariharan)

Principal
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Laknepally, Mdl: Narsampet,
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Minutes of Meeting

Sub:-Review on Technical quiz, Painting & Mehendi Art

6th Nov, 2018.

- Heartfelt thanks to each and every one who has involved in this event in making a grand success.
- Event started a bit late but all the activities took place smoothly.
- All the participants of various events performed well and enjoyed a lot.
- Special thanks to Dr. A. Rajendra Prasad Reddy gaur Chairman of BITS for accepting our invitation.
- Special thanks to the Judges of various events for their kind co-operation in organizing and conducted the events smoothly and success gully.
- A special thanks to all the Heads of Depts. For their kind co-operation
- A special thanks to the faculty & students co-coordinators for the smooth conducting of the events.
- Overall Event was successful.

The following were present in Meeting

Dr. V.S. Hariharan, Principal BITS

Mr. Sk. Manjur Ilahi, Dept (Co-ordinator)

Syeda Asiya - Asiya, CSE Dept

Asiya Sultan - Asiya, ECE Dept

Rubeena - Rubeena, ECE Dept

MD. SAMDANI - Samdani, EEE Dept

MD. Yakub Ali - Yakub Ali, CIVIL Dept

Copy to: Principal, AO, HODs



Grievance redressal committee

Balaji Institute of Technology and Science has Grievance redressal committee which ensures every student a secured campus life. However few grievances were arrived which were solved in least possible time with efficiency.

Overall Summary

S.no.	Year	No. Of Student redressal Committee meetings Conducted	No. Of Prevention of Sexual Harassment Committee meetings Conducted	No. Of Anti Ragging Committee meetings Conducted
1	2018-19	2	1	3
2	2017-18	2	1	2
3	2016-17	3	1	2
4	2015-16	4	1	2
5	2014-15	1	1	1

M. Anurag
Coordinator

[Signature]
Principal
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STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

Date: 07-02-2019

- The meeting is conducted for solving of problems raised from students of ECE.
- Reviewed the last meeting.
- Discussed about the problem facing by the students with server during JNTUH results.
- Committee decided to provide results through our college website.


COORDINATOR


CHAIRMAN (GRIEVANCE CELL)


PRINCIPAL

Principal
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STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

Date: 11-11-2018

- The meeting is conducted for solving of problems raised from students of MECHANICAL.
- Reviewed the last meeting.
- Discussed about the problem facing by the students during the payment of examination fee due less number of fee counters.
- Committee decided to arrange extra fee counter for students.

Mounika
COORDINATOR

[Signature]
CHAIRMAN (GRIEVANCE CELL)

[Signature]
PRINCIPAL

Principal
Balaji Institute of Technology & Science
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STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

Date: 27-12-2017

- The meeting is conducted for solving of problems raised from students of CIVIL.
- Reviewed the last meeting.
- Discussed about the problem the students facing in the classroom with old board ^{glass}.
- Committee decided to replace the old board in the classroom with the new board.

Maushe
COORDINATOR

[Signature]
CHAIRMAN (GRIEVANCE CELL)

[Signature]
PRINCIPAL

Principal
Balaji Institute of Technology & Science
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STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

Date: 21-10-2017

- The meeting is conducted for solving of problems raised from students of ECE.
- Reviewed the last meeting.
- Discussed about the problem the students facing in the classroom with damaged window.
- Committee decided to replace the damaged window in the classroom with the new window.

Mamta
COORDINATOR

[Signature]
CHAIRMAN (GRIEVANCE CELL)

[Signature]
PRINCIPAL

Principal
Balaji Institute of Technology & Science
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Date: 07-03-2017

STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

- The meeting is conducted for solving of problem raised from students of EEE.
- Reviewed the minutes of previous meeting and proceeded with today's meeting.
- Discussed about the need of extra water cooler for students.
- It is decided to request manager to provide water cooler for students.

Mareka
COORDINATOR

[Signature]
CHAIRMAN (GRIEVANCE CELL)

[Signature]
PRINCIPAL

Principal
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Date: 02-12-2016

STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

- The meeting is conducted for solving of problem raised from students of CSE.
- Reviewed the minutes of previous meeting and proceeded with today's meeting.
- Discussed about the problem that students are facing due to broken glass board.
- With regard to broken glass board in the class room information has to be given to manager with a requisition to replace with a new board.


COORDINATOR


CHAIRMAN (GRIEVANCE CELL)


PRINCIPAL

Principal
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Date: 21-09-2016

STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

- The meeting is conducted for solving of problem raised from students of ECE.
- Reviewed the minutes of previous meeting and the actions taken with regard to those minutes.
- Discussed about the damaged window problem in the class room.
- The problem of damaged window has to be informed to the manager and see that the glass pane has been replaced.

Mounika
COORDINATOR

[Signature]
CHAIRMAN (GRIEVANCE CELL)

[Signature]
PRINCIPAL

Principal
Balaji Institute of Technology & Science
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Date: 05-01-2016

STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

- The meeting is conducted for solving of problem raised from students of ECE.
- Reviewed the minutes of previous meeting and discussed the actions taken and proceeded with today's meeting.
- Discussed about repair of fan in room 401.
- It is decided to submit the report on the problem of fan to manager and get it rectified by electrician.


COORDINATOR


CHAIRMAN (GRIEVANCE CELL)


PRINCIPAL

Principal
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Date: 11-09-2015

STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

- The meeting is conducted for solving of problem raised from students of CSE.
- Reviewed the minutes of previous meeting and proceeded with the today's meeting.
- Discussed about the problem the students facing due to insufficient ventilation.
- With regard to the insufficient ventilation in the classroom, information has to be given to the manager and requested to provide additional tube lights.


COORDINATOR


CHAIRMAN (GRIEVANCE CELL)


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Principal
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Date: 08-08-2015

STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

- The meeting is conducted for solving of problem raised from students of CIVIL.
- Reviewed the minutes of previous meeting and discussed the actions taken with regard to those minutes.
- Discussed about the problem the students facing due to insufficient ventilation.
- It is decided to submit the report on the ventilation problem to the manager and requested to provide extra tube lights.


COORDINATOR


CHAIRMAN (GRIEVANCE CELL)


PRINCIPAL

Principal
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Date: 19-07-2015

STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

- The meeting is conducted for solving of problem raised from students of CIVIL.
- Reviewed the minutes of previous meeting and proceeded with today's meeting.
- Discussed about the problem of Uncleanliness of class room.
- It has to be informed to the manager regarding Uncleanliness of classroom and requested to maintain properly every day.


COORDINATOR


CHAIRMAN (GRIEVANCE CELL)


PRINCIPAL

Principal
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Date: 10-10-2014

STUDENTS GRIEVANCE CELL

MINUTES OF MEETING

- The meeting is conducted for solving of problem raised from students of CIVIL.
- Reviewed the minutes of previous meeting and the actions taken with regard to those minutes.
- Discussed about the drinking water problem facing by students.
- Manager has to be informed to provide water cooler for students.


COORDINATOR


CHAIRMAN (GRIEVANCE CELL)


PRINCIPAL

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Minutes of Meeting

Date: 07/03/2019

Prevention of Sexual Harassment

All the Grievance committee members have attended a meeting on 07.03.2019 and discussed the issues on prevention of Sexual harassment.

- 1) All the department coordinators are informed to instruct the students not to stalk or follow the students of other gender.
- 2) In order to maintain discipline and prevent harassment, student should not involve in any act of insulting orally or physically.
- 3) In case complaint is received with regard to prank calls, based on the complaint action should be initiated against the students.
- 4) It is decided that students should submit complaints in writing regarding the act of any harassment or insult.


Coordinator


Chairman (Grievance Cell)


Principal

Principal
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Dist. Warangal - 506 331



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Estd.: 2001

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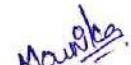
Date: 13/03/2018


Minutes of Meeting

Prevention of Sexual Harassment

All the Grievance committee members have attended a meeting on 13.03.2018 and discussed the issues on prevention of Sexual harassment.

- 1) It is decided to announce in every class that students should not indulge in any gender based insults.
- 2) The issues relevant to gender sensitization will be taught to the students in gender sensitization lab.
- 3) All students will be informed that in case of any complaint the same may be submitted to the Grievance Cell.
- 4) The student should not involve in any verbal harassment in the campus.


Co ordinator


Chairman (Grievance Cell)


Principal

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Minutes of Meeting

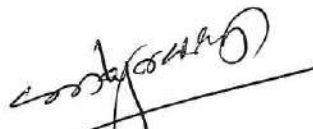
Date: 10/03/2017

Prevention of Sexual Harassment

All the Grievance committee members have attended a meeting on 10.03.2017 and discussed the issues on prevention of Sexual harassment.

- 1) All the department coordinators are informed to instruct students that they should not make any gender based insults.
- 2) The Committee decided to promote a social and psychological environment that will raise awareness about sexual harassment in its various forms.
- 3) It is decided to provide an environment free of verbal harassment.
- 4) Committee decided that the issues relevant to gender sensitization will be taught to the students in gender sensitization lab.


Co ordinator


Chairman(Grievance Cell)


Principal

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Minutes of Meeting

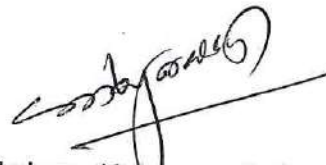
Date: 16/03/2016

Prevention of Sexual Harassment

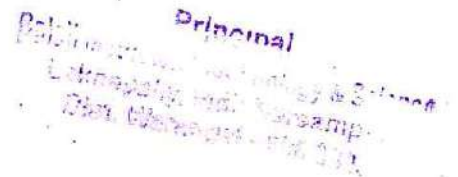
All the Grievance committee members have attended a meeting on 16.03.2016 and discussed the issues on prevention of Sexual harassment.

- 1) All the department coordinators are informed to promote a social and psychological environment that will raise awareness about sexual harassment in its various forms.
- 2) The Committee decided to prevent discrimination and sexual harassment against woman by prompting gender harmony among students.
- 3) It is decided that a written complaint may be addressed to the committee.
- 4) It is to be informed to the students that who make prank calls or overtone in any manner through telephone will be punished strictly.


Co ordinator


Chairman(Grievance Cell)


Principal


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Minutes of Meeting


Date: 03/04/2015

Prevention of Sexual Harassment

All the Grievance committee members have attended a meeting on 03.04.2015 and discussed the issues on prevention of Sexual harassment.

- 1) All the department coordinators are informed to provide information regarding counselling and supporting services to the students in our campus.
- 2) The Committee decided to promote a social and psychological environment that will raise awareness about sexual harassment in its various forms.
- 3) It is decided to provide an environment free of verbal harassment.
- 4) It is to be informed to the students that who make prank calls or overtone in any manner through telephone will be punished strictly.


Co ordinator


Chairman(Grievance Cell)


Principal
Principal
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Date: 02-08-2018.

MINUTES OF REVIEW MEETING:

A meeting of Anti ragging committee members is held in Committee Room on 02-08-2018 at 02.00pm to review the program of sessions on ANTI-RAGGING AWARENESS conducted on 30-07-2018.

1. Principal, Members of anti ragging committee, Faculty Coordinators, and student coordinators attended the meeting.
2. The Principal has reviewed and it is confirmed that I B.Tech students are assured that this institution is ragging free and any cases of ragging will be brought to the notice of Principal and will be considered very seriously.
3. The Anti-Ragging cell coordinator Dr.V.Sudhakar Rao, HOD,H&S department has addressed the gathering and explained how all sessions were conducted without any problem.
4. Counselling sessions on awareness on anti ragging were conducted to I.B.Tech & senior students separately in their class rooms.
5. In this meeting it is confirmed by all committee members that awareness on punishments & fines pertaining to ragging was clearly explained to students.
6. The ANTI-RAGGING COMMITTEE expressed its heartfelt thanks to the Principal, HODs, Faculty members & students for making the program a success.


CO-ORDINATOR
ANTI-RAGGING COMMITTEE


PRINCIPAL
Principal
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Date: 29-03-2019

MINUTES OF MEETING

A meeting of Anti ragging committee members is held at committee hall on 29-03-2019 at 02.00pm.

1. Every department coordinator should consult the concerned HOD to get the required information regarding the actions taken in case if any complaints that have been registered.
2. Principal Dr.V.S.Hariharan reviewed the status of discipline of senior students.
3. He expressed his views that coordinators of anti ragging committee should be strictly vigilant throughout the academic year.
4. Dr.V.Sudhakar Rao, Coordinator, requested the cooperation of faculty & students in conveying the disciplinary issues and any untoward incidents from time to time
5. All members who attended the meeting expressed their satisfaction in controlling the students for not involving in ragging.
6. Principal, Faculty & student coordinators attended the meeting.
7. The date of submission of the annual report will be informed later.

V. S. Hariharan
(Coordinator)

V. S. Hariharan
Principal

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Date: 28-07-2018

MINUTES OF MEETING

A meeting of Anti ragging committee members is held in committee room on 28-07-2018 at 11.00am. The following items are discussed.

1. Principal, Faculty Coordinators, members of committee, student coordinators attended the meeting.
2. It is decided that the Anti ragging awareness sessions will be conducted on 30-07-2018.
3. The objective of the session is to create awareness among the students about the menace of ragging.
4. Anti ragging committee members, counsellors will meet I B.Tech students to give assurance that there won't be ragging in the campus.
5. Senior students will be informed about the punishments for involving in ragging.
6. HODs will be informed to allot sessions to the class teachers and counsellors to organize awareness sessions on 30-7-2018.
7. Responsibilities are assigned to Committee members to organise the program effectively.
8. All the faculty coordinators and student coordinators are requested to give information to the students of I & II B.Tech. on Anti ragging awareness sessions.
9. Coordinators should see that the posters of ragging should be displayed in all the blocks.
10. Students squad has to be formed by selecting 05 members from each department.
12. Failure in monitoring of assigned duties will be viewed seriously.

Principal

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Date: 02-08-2017

MINUTES OF REVIEW MEETING:

A meeting of Anti ragging committee members id held in committee hall on 02-08-2017 at 02.00 to review the Programme on **Orientation & Anti-Ragging Awareness** conducted on 26-07-2017.

1. The Principal assured the students that this campus of the institution is a ragging free zone and any ragging activity by the student will be treated seriously.
2. Dr.V.Sudhaka Rao, ANTI-RAGGING cell co-ordinator, advised the students not to involve in any form of ragging and spoil their lives.
3. As a part of orientation Heads of the departments have given a brief introduction of their respective departments.
4. All felt that the objective to create awareness among the students about the menace of ragging is achieved.
5. Dr.A.Rajender Prasad Reddy, Chairman, Balaji Group of Institutions attended the program and presided over the function.
6. He had delivered a valuable speech to the students and created awareness among the students regarding the punishments if they indulge in ragging.
7. The posters containing the slogans of ragging were pasted in the blocks of various departments.
8. Boards containing the information of anti ragging were arranged in all the blocks to get awareness on punishments & fines pertaining to ragging.


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9. All the participants listened to the speakers enthusiastically.
10. Principal, Department HOD's, Faculty Coordinators, student coordinators attended the meeting
11. The Anti-ragging cell expresses its heartfelt thanks to guest Mr. Muralidhar , Principal, HODs, Faculty members& students for making the program a grand success.
12. It is decided to invite police personal to address students about punishments regarding ragging.



Co-Ordinator



Principal

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MINUTES OF MEETING

Date: 24-07-2017

A meeting of Anti Ragging committee members is held on 24-07-2017 at 11.00am at the committee hall.

1. Principal, Committee members, Faculty Coordinators, student coordinators attended the meeting.
2. It is decided that the ORIENTATION & ANTI RAGGING AWARENESS Program will be conducted on 26-07-2017.
3. Chairman will preside over the Programme.
4. Dr.V.S.Hariharan, Principal BITS, Dr.N.Raghunandan Principal BIPS, Mr.Muralidhar from CAMEL(personality development trainer) will address the meeting.
5. Committee members are assigned the task regarding the organisation of the program.
6. Anti-ragging squad have to monitor the students on the campus during the time of boarding the bus, break, lunch sessions.
7. Seniors should not be allowed to the classrooms of I-B, Tech..
8. All the faculty coordinators and student coordinators are requested to give information to all the students.
9. Incharge Coordinators of anti-ragging awareness should see that the posters of ragging should be displayed in all the blocks.
10. The slogans of ragging should be pasted in respective dept blocks
11. ANTI-RAGGING Display board having the information on nature of ragging-punishments should be displayed at the selected places.
13. Student squad has to be formed by selecting 05 members from each department.
14. It is informed to the committee members about their role and responsibilities to curb ragging on the campus.
- 15) All committee members should be in contact with HODs of their departments from time to time to be aware of any ragging incidents in the college.

Principal
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- a) They should talk with respective department student committee members to alert them if there is any disturbance in the department building.
 - b) They should also visit college canteen frequently to prevent ragging in that area.
 - c) They should talk to Girls and Boys hostel wardens to know disciplinary environment in hostels.
- 16) Failure in monitoring of assigned duties will be considered serious
- 17) Grievance redressal cell should see that the complaint if any, should be solved within time.
- 18) Students may drop their Complaints in the complaint box arranged in the Mainblock.



CO-ORDINATOR
ANTI-RAGGING COMMITTEE



PRINCIPAL

Principal

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Date: 05-08-2016

MINUTES OF MEETING:

A meeting of Anti ragging committee members is held in committee hall on **05-08-2016** at 3.00pm to review the **ORIENTATION PROGRAM ON ANTI-RAGGING AWARENESS** conducted on 04-08-2016.

1. Dr.V.S.Hariharan, Principal, BITS mentioned that ragging is prohibited and anyone who involves in ragging will have to face the punishments.
2. Co-ordinator of the Anti-Ragging cell & HOD, H&S Department, Dr.V.Sudhakar Rao, addressed the students and informed them not to hesitate to complain in case of any ragging activity.
3. The HODs informed the students about their Departments and their activities
4. All members mentioned that the objective to create awareness among the students about the menace of ragging is accomplished.
5. Mr.Muralidhar and Prof.Sharma explained the students about the importance of possessing soft skills to be human in the society.They explained the students about the psychological effects of ragging and suggested the students not to involve in ragging of any type.
6. Dr.A.Rajendra Prasad Reddy, Chairman, Balaji Group of Institutions attended and presided over the programme.

Principal
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7. He had delivered a valuable speech to the students in which he said that no ragging incidents took place in college so far.
8. The posters mentioning slogans for ragging are pasted in the respective blocks of various departments.
9. Posters having the information on punishments & fines pertaining to ragging were arranged in all the blocks.
10. The Anti-Ragging cell thanked the Guest Mr. Muralidhar, Chairman, Principal, HODs, Faculty members & students for making the program a grand success.

V. P. 

CO-ORDINATOR
ANTI-RAGGING COMMITTEE



PRINCIPAL
Principal
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Date: 01-08-2016

MINUTES OF MEETING

Anti Ragging committee meeting is held in Committee hall on 01-08-2016 at 3.00pm and the following decisions are taken.

1. It is decided that Orientation & anti ragging awareness Program will be conducted on 04-08-2016.
2. The programme will be presided over by Dr.A.Rajendra Prasad Reddy, Chairman, Balaji Group of Institutions.
3. The Personality Development Trainer Mr.Muralihar & Prof. Sharma will address the gathering.
4. Vigilance should be maintained by Anti-ragging squad during tea break, lunch break and while students board the buses.
5. Dept HODs will be requested to inform senior students not to enter the I year block.
6. Responsibilities to conduct the program have been assigned to Committee members.
7. All the faculty coordinators and student coordinators have to give information to all the students.
8. Posters of anti ragging having the information on ragging & punishments should be displayed in all the blocks.
9. Student members from each department should be allotted for ANTI RAGGING.
10. Committee members are informed about their role and responsibilities to curb ragging on the campus .
 - a)All the committee members should contact HODs of all the departments from time to time to be aware of any ragging incidents in the college .
 - b)They should conduct meeting with respeactive department student committee members to alert them if any disturbance in the department building.
 - c)They should also visit college canteem frequently to prevent ragging in that area .

Principal

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d)They should talk to Girls and Boys hostel wardens to know thw disciplinary environment in the hostels.

11.Review meeting on the programme will be held on 5-08-2016 at 3.00pm.



CO-ORDINATOR
ANTI-RAGGING COMMITTEE



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Date: 02-02-2016

MINUTES OF MEETING


A meeting of Anti ragging committee members is held in committee hall on 02-02-2016 at 11.00am. about the anti ragging awareness and the following issues have been discussed.

1. The anti ragging awareness program will be conducted on 4-2-2016 by the,Police department.
2. Warangal rural SP.Mr.Amber Kishore Jha will be the Chief guest.
3. Mr.Rama Rao A.S.I.will be the organizer of the program.
4. Smt.Neelima ,Secretary of District Legal Service Authority ,Senior Civil Judge ,Warangal,M.Kamala Manohar ,Senior Advocate Warangal ,Smt.Padmasree ,Member DLSA ,Mr.Sadanandam,Advocate Warangal and the police officers will address the students.
5. The awareness to students on anti ragging will be provided by the members of JAGRUTHI KALABRUNDHAM through the songs and skits.
6. The above speakers will explain the following issues to the students.
 - a)Ragging.
 - b)Nirbhaya act.
 - c)Road safety.
 - d)Liquor addiction.

Principal

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7. The practice of ragging and its consequences, punishments will be discussed.
 8. The students anti ragging squad have to see that a proper discipline is maintained at the venue.
 9. Coordinators are informed to bring department wise information related to actions taken in case if any complaints are recorded.
 10. This information has to be submitted before 5-2-2016.
- It is decided that Anti ragging Committee annual meet will be conducted on 9-2-16 to review the status of ragging & to discuss any other relevant issues.


CO-ORDINATOR
ANTI-RAGGING COMMITTEE


PRINCIPAL
Principal
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Date: 05-09-2015

MINUTES OF REVIEW MEETING

A meeting of Anti ragging committee members is held in committee hall on 05-09-2015 at 04.00pm to review the **ORIENTATION PROGRAM ON ANTI-RAGGING AWARENESS** conducted on 04-09-2015.

1. Principal, Department HOD's, Faculty Coordinators, student coordinators attended the meeting.
2. In the programme held on 4-09-2015 the Principal assured the students that this institution is ragging free. In case of any ragging incident, that should be brought to notice of Principal
3. The ANTI-RAGGING cell co-ordinator Dr.V.Sudhakar Rao, HOD, H&S explained in detail about ragging and its consequences.
4. All HODs had given a brief introduction of their respective departments.
5. Dr.A.Rajendra Prasad Reddy presided over the program. He advised the students not to indulge in ragging.
6. The slogans of Anti ragging were displayed in the respective blocks of various departments and boards mentioning punishments & fines pertaining to ragging were also displayed.
7. Vote of thanks was proposed to Principal, HODs, Faculty members & students for making the program a grand success.

V. A. Lakshmi
Co-Ordinator
Anti-Ragging Committee


Principal
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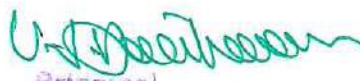
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Laknepally (V), Narsampet (M), Warangal (D)-506331

MINUTES OF MEETING

Date: 03-10-2014

1. It is decided that 1st year faculty having classes immediately before and after lunch will have to be vigilant during the lunch and at buses, gate after 4.00 PM., till students leave the college.
2. Those faculty who don't have classes during 4th hour and 5th hour are informed to observe the movement of senior students in the 1st year block. They have to take lunch before or after lunch break.
3. Posters containing information relevant to ragging, slogans of anti ragging, list of punishments will be displayed in notice boards of all departments, canteen, hostels and near the gate.
4. List of anti ragging faculty committee with the phone numbers will be displayed in the 1st year block notice boards to enable the 1st year students to note the phone numbers and contact the faculty if necessary.
5. All HODs have to be informed to suggest their branch students of all sections not to indulge in ragging.


HOD, H & S


Principal
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