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Balaji Institute of Technology & Science

Laknepally, Narsampet, Warangal - 506 331.
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ADMINISTRATION

The smooth running of college is facilitated by three committees — the Governing Body Management team and the Staff. The governing council and management team function under the Administration of the chairperson of Balaji Group of institutions.

GOVERNING BODY

S. No	Governing Body Member	Position
1	Dr. A. Rajendra Prasad Reddy	Chairman
2	Dr. A. Vanaja	Member
3	Dr. K. Dushyanth Reddy	Member
4	Dr. Guda Rajeshwer Reddy	Member
5	Mr. A. Krishna Reddy	Member
6	Sri. K.Sathyanarayana Rao	Member
7	Dr. G. Surendar Reddy	Member
8	Dr. A. Raghuram, Prof. of EEE, JNTUH, CEH, Kukatpally, Hyderabad-500085, Telangana State(Nominee of Affiliating University)	Member
9	Regional Officer, SCRO, AICTE, Hyderabad	Member
10	Regional Joint Director, Technical Education, Hyderabad	Member
11	Dr. V. S. Hariharan	Principal and Member Secretary

V. S. Hariharan
Principal
Balaji Institute of Technology & Science
Laknepally, Md: Narsampet,
Dist. Warangal - 506 331

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DEPARTMENT OF CIVIL ENGINEERING Report on Department Advisory Board Meeting 2018-19

18 December 2018

The Department Advisory Board Meeting 2018-19 for department of Civil Engineering was organized on 18 December 2018 at CAD lab. The meeting agenda was to discuss on the following points

- Department activity report
- Changes in vision, mission & course outcomes
- PO Attainment Discussion
- Gap analysis
- Suggestions/ Best Practices

The meeting began with introducing all the members of the DAB by the Civil HoD. Later followed by the Department Activities Report presented by P Sudheer Kumar, Asst. Prof and programme coordinator. As the presentation ended the board member started to discuss the points. The board members agreed that there is no need of change in any of the vision, mission and course outcomes of the department specific courses. The board members were satisfied with the activities carried out in department. The members suggested the following points.

- Department must encourage every student to participate in extra-curricular activities.
- Students from the second year can be motivated to write research proposals.
- Every student must undergo in-plant training at least three in a year of study.
- Students can be reward when they bring laurels to the institution.
- Mentor can be provided from second year so the faculty student group can publish papers and do project works.
- No changes to be done.
- Success rate to be improved by focusing on the students and counsel them for consistent improvement.
- Faculty counselor to monitor the progress from year to year.
- PO levels have been accepted as been suggested.
- Students must be directed towards participation in placement activities.
- More industrial visits must be organized to the students and faculty.
- More MOUs with industry and its allied activities to be planned.
- Teaching learning related documents will be verified in next DBA meeting.
- Students to be encouraged to be members of various professional bodies.
- Academic motivation for slow learners by HoD/Sr.Prof.
- Problem oriented paper handling faculty to solve minimum one problem per lecture hour.
- Academic motivation to students to be given by faculty.
- Every faculty must have interaction with one industry for industry related activities.
- Now teaching methods to be adopted like a catalogue of equipments of the concern lab of study.
- New assessment methodologies can be adopted to improve learning.

DAB MEMBERS LIST-CIVIL ENGINEERING

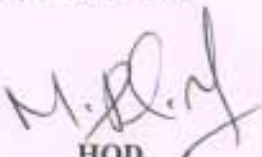
S.No	Member Name	Designation	Contact Number
1	Dr. M Palanisamy	HoD	9443822024
2	Dr. Chandramouli Y J	Associate Professor	9964312737
3	Mr. M Krishna	Divisional Engineer(I & CAD)	9440817943
4	Mr.T.Pranay Kumar	Asst. Professor	7036484148
5	Mr. P Sudheer Kumar	Asst. Professor	9912323388
6	Mr. N Satya Shiva Prasad	Asst. Professor	9963310441
7	G Virender	Parent	9177920860
8	Md. Salahuddin Akthar	Parent	9866524876
9	Keerthana	Alumni	8790402408
10	K Venkatesh	Alumni	9342333097

MINUTES OF MEETING

Sl No.	Agenda Points	Decision taken	Responsibility	Target Date	Remarks
1	Department Activities Report	<ul style="list-style-type: none"> Department must encourage every student to participate in extra-curricular activities. Students from the second year can be motivated to write research proposals. Every student must undergo in-plant training atleast three in a year of study. Students can be reward when they bring laurels to the institution. Mentor can be provided from second year so the faculty student group can publish papers and do project works. 	HoD/ Academic counsler	-	-
2	Changes in vision, mission & course outcomes	<ul style="list-style-type: none"> No changes to be done. 	-	-	-

3	PO Attainment Discussion	<ul style="list-style-type: none"> • Success rate to be improved by focusing on the students and counsel them for consistent improvement. • Faculty counselor to monitor the progress from year to year. • PO levels have been accepted as been suggested. 	HoD/ Academic counsler/Mentors	-	-
4	Gap analysis	<ul style="list-style-type: none"> • Students must be directed towards participation in placement activities. • More industrial visits must be organized to the students and faculty. • More MOUs with industry and its allied activities to be planned. • Teaching learning related documents will be verified in next DBA meeting. 	HoD/ Academic counsler	-	-
5	Suggestions/ Best Practices	<ul style="list-style-type: none"> • Students to be encouraged to be members of various professional bodies. • Academic motivation for slow learners by HoD/Sr.Prof. • Problem oriented paper handling faculty to solve minimum one problem per lecture hour. • Academic motivation to students to be given by faculty. • Every faculty must have interaction with one industry for industry related activities. • Now teaching methods to be adopted like a catalogue of equipments of the concern lab of study. • New assessment methodologies can be adopted to improve learning. 	HoD/ Academic counsler	-	-

Note (*): all the agenda points defined for the meeting to be included in the minutes (with a comment of NA if any agenda points are not relevant for particular meeting).


HOD

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