ISO 9001:2015 Certified Institution   Estd.:2001

Balaji Institute of Technology & Science

Laknepally (V), Narsampet (M), Warangal District - 506 331, Telangana State, India

(AUTONOMOUS)

Accredited by NBA (UG - CE, EEE, ME, ECE & CSE) **& NAAC A+ Grade**

(Affiliated to JNT University, Hyderabad and Approved by AICTE, New Delhi)

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FACULTY ANNUAL PERFORMANCE APPRAISAL
PART-I

S.No	Description	Details
1	Employee Code No.	
2	Name of the Employee	
3	Date of Birth	
4	Present Position & Date on which acquired	
5	Department	
6	Assessment Period	
7	Date of Joining in the College	
8	Present Pay Band, Grade Pay and Gross Pay	
9	No. of leaves availed during the Assessment year	
10	Degrees and other Qualifications	
11	Higher qualifications acquired during the assessment period	
12	Specialization	
13	Period of Service in BITS	
14	Experience before joining the college	
15	Total Experience	
16	Contact Address with Phone No & Email ID	

PART-II

Please provide information in the following format for each item and award score.

CATEGORY 1. TEACHING, LEARNING&EVALUATION - 130 M

1.1 Lectures, Practical, Contact hours * details: Max. Score=50 (for each course score – 15 for 100% engagement, 10 for 90 to 99% engagement, 8 for 80 to 89% engagement). 5marks for each course for the novel pedagogical methods used (at least to an extent of 25%)

S. No	Name of the Course/Lab	B.Tech/M.Tech/Year/ Semester	Novel Pedagogy Methods Used	No.of Teaching Periods		% Classes Engaged as per Record	Score
				Planned	Conducted		
1							
2							
3							
4							
5							
Total							
Maximum Score							

1.2 Courses Taught – * Feedback and Results (Max. Score=50)

S.No	Sem I/II	Name of the Course	Size of the Class	Feedback Received	Pass Percentage	Score
				Feedback > 90% (5M) Feedback 80 -90% (4M) Feedback 70 -80% (2M) Feedback below 70% (0M)	Pass with ≥ 90% (10M) Pass with 80-90% (8M) Pass with 70-80% (6M) Pass with 60-70% (4M) Pass with below 60% (0M)	
1						
2						
3						
4s						
					Total	

1.3 Academic Projects guided – Quality* (Max.Score=30)

Course	Type of Project	No. of Batches	Score	Total
B.Tech				
		Grand Total		

CATEGORY 2. RESEARCH & CONSULTANCY*   **120 M**

*From the beginning of your Teaching Carrier to till date.

2.1 Research Guidance – Max. Score=20 (Ph. D. Guided – 10, Guiding–5)

S.No	Name of the student	University	Title of the Thesis	Whether guided/ guiding	Score
-	-	-	-	-	-
Total					-

2.2 Research Projects in this year – Max. Score=30 *
(ProjectsOngoing=20/Applied=5)

S.No	Title of The Project	Funding Agency	Amount	Whether Principal Investigator/ Co investigator	Status(Ongoing/ Completed/Applied)	Score
1						
2						
Total						

2.3 Research Publications: (Books / Research Papers – Published /Edited)*
Books – Max. Score=10 (Published =10/Edited=5)

S.No	Title of the Book	Name of all Authors	Publishers	ISBN/ISSN No.	Published/ Edited	Score
1						
2						
3						
Total						10

2.4 ResearchPapersPublishedinJournals–Max.Score= 40*
(National=7.5/International =15,Journal with impact factor,in case of 1stauthor = 30, Coauthor =15)

S. No	Title of the Paper	Name of all Authors	Journals Name Vol.No.PP	ISBN/ISSN No.	Impact Factor	Status (National/ International/ Other)	Score
1							
2							
3							
4							
5							
6							
7							
8							
Total							

2.5. Details of Patents (Received = 10 / Applied=05) – Max. Score= 10*

S.No	Patents Received/ Applied	Date Received/ Applied	Score
-	-	-	-
Total			--

2.6Details of Consultancies Offered – Max. Score=10, 5 Marks for eachconsultancy*

S.No	Type of Consultancy	Benefited Organization	Amount	Score
-	-	-	-	-
Total				-

CATEGORY 3.FACULTYDEVELOPMENT*   100 M

Status of Ph. D. – Max. Score=10 (during the assessmentperiod)

Registered for Ph.D=5	Cleared Pre Ph.DExam =5	Thesis Submitted =10	Awarded=10	Total Score
-	-	-	-	-

For Organizing Seminars=10 / Conferences=10 / Workshops=10/ Training Programmes score = 10(Max.Score=20)*

S.No	Title of the programme	Period	Sponsors	Status	National/ International	Score
1						
Total						

*From the beginning of your Teaching Carrier to till date.

For Attending –Seminar /Conferences /Workshops/Symposia/-Max.Score=30(For attending National =10 / International =15, Paper Presentation- National=10 / International=15)

S.No	Title of the Paper	Name of all Authors	Name of the Conference/ Seminars/Workshop	Organized/ Sponsored by	Period	Score
1						
2						
3						
4						
5						
Total						30

Seminars/Conferences/Workshops/Symposia where served as Resource Persons –Max. Score=20 –*Keynote Speaker/ Invited Speaker/ Plenary Speaker – 10 Markseach.

S. No	Name of the Conference/ Seminars/Workshop	Organized by	Period	National / International	Status(Chaired/ Co-chaired/ Lead Discussant)	Score
Total						

DetailsofTrainingProgrammesAttended–Max.Score=20(FDP/TrainingProgramme – Duration min. 5days – 10Marks each, 3 days – 5 Marks each).*

S.No.	Name of the Program	To	Score
1			
2			
Total			
Maximum Score			

CATEGORY 4. GOVERNANCE & ADMINISTRATION 60 M

Details of Administrative Positions held in the Institute & Works involved –Max. Score = 40.*

S.No	Name of the Administrative Position	Work Involved	Period	Score
1				
2				
3				
Total				50
Maximum Score				40

Details of Extension (Co / Extra Curricular Activities=10 each, Entrepreneurship/ innovation Activity=20) – Max.Score=20.*

S.No	Extension Activities Participated / Organized	Period	Score
1			
2			
3			
Total			**20**

*From the beginning of your Teaching Carrier to till date.

CATEGORY 5. SUPPLEMENTARY PROCESS   **40 M**

Membership in Professional Bodies – Max. Score=10 (National member=5/ National Executive=10, International member =10, Provide all Membership details)
*

S.No	Name of the Association / Organization	Status	Score
1			
2			
3			
4			
5			
Total			

Details of Guest Lectures Delivered – Max. Score=10 – 5 Marks foreach*

S.No	Name of the organization	Topic	Period	Score
1				
Total				

Details of Awards and Honors – Max.Score=20

S.No	Name of Award	Organization	Date	Score
1				
Total				20

Date: **Signature of the Faculty**

*From the beginning of your Teaching Carrier to till date.

Category 6 to be filled by Respective HOD **- ***

CATEGORY 6. DEMONSTRATION OF BITS CORE VALUES AND INITIATIVES
 – Max. Score=50 @ 10 each

S.No	Parameter	Score
1	Punctuality, Attitude and Motivation	
2	Professionalism	
3	Willingness To Learn and Work	
4	Behavior and Team Spirit	
5	Novel Pedagogical Methods and Instructional Materials Used	
Total		

Comments if any:

Date: **Signature of HOD**

*From the beginning of your Teaching Carrier to till date.

PART-III

S.No	Category	Max Score	Self-Appraisal	HODAssessment
1	Teaching, Learning & Evaluation	130		
2	Research & Consultancy	120		
3	Faculty Development	100		
4	Governance & Administration	60		
5	Supplementary Process	40		
6	Demonstration of BITS Core Values And Initiatives	50		
	Total	**500**		

Scope for Improvement:

Suggestions:

Plan of action / Target for 2022-23:

Signature of Dean, Academics   **Signature of the Principal**